

Fire Safety Policy

Policy statement

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The Operations Manager and staff are familiar with the current legal requirements.

Procedures

- The basis of fire safety is risk assessment. A 'competent person', such as a Fire Warden, or Fire Safety Consultant, carries out risk assessments.
- The Operations Manager has received training in fire safety sufficient to be competent to carry out a risk assessment. This will follow the guidance as set out in the 'Fire Safety Risk Assessment – Educational Premises' document.
- The nursery will ensure that they have a copy of the Fire Safety Risk Assessment that applies to the building/s and that they contribute to regular reviews.
- Smoke detectors/alarms and fire fighting appliances conform to BSEN standards, are fitted in appropriate high risk areas of the building/s and are checked as specified by the manufacturer.
- Our emergency evacuation procedures are approved by the Fire Safety Officer and are:
 - Clearly displayed in the premises
 - Explained to new members of staff, volunteers and parents
 - Practiced regularly throughout the year.
- Records are kept of fire drills and the servicing of fire safety equipment at the setting.
- Drills of the emergency evacuation procedure are practiced regularly.
- Assessment of the nursery fire procedure for practice drills includes the following:
 - How familiar children are with the sound of the fire alarm
 - Whether children staff and parents know where the fire exits are.
 - How children are led from the building to the assembly point.
 - How they will be accounted for and who by.
 - How long it takes to get the children out safely.
 - Who calls the emergency services, and when, in the event of a real fire.
 - How parents are contacted.
- The Fire Drill Record Book must contain:
 - Date and time of the drill.
 - How long it took.
 - Whether there were any problems that delayed evacuation.
 - Any further action taken to improve the drill procedure.
- During Fire Drills, the emergency bag must be taken. A mobile phone, contact details of parents/carers and the register of all children attending are brought to the assembly point, to enable checks to be carried out as quickly



as possible and, in the event of a real fire, for emergency contacts to be notified.

Legal framework

Regulatory Reform (Fire Safety) Order 2005

Further guidance

Fire Safety Risk Assessment - Educational Premises (HMG 2006)

This policy was adopted at a meeting of The Natural Nurture Nursery Management Committee held on the 3rd March 2016.