

Nappy Changing Policy

Policy statement

The nursery provides daycare provision for children between the ages of two and five years. Nappies and pull ups will be changed as set out below.

Procedures

- All staff are responsible for changing nappies and managing toileting accidents in their designated group.
- Nappies are changed at 3 designated times throughout the day, as well as on an as needed basis.
- Parents are responsible for providing a pack of pull-ups or nappies, wipes, nappy bags and any creams to accommodate their child's daily needs. These are to be labeled clearly. Parents will be notified when supplies are running low.
- The nursery will keep an extra supply of nappies to use when required at an extra fee of 50p a nappy.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- Disposable gloves may be worn during nappy changes, but are optional.
- Changing mats are cleaned and dried after each use.
- Hands are washed thoroughly before and after a change.
- Nappy changing should take place in a clean, warm area within sight and/or hearing of other staff but not other children.
- At Natural Nurture, parents should be aware that nappy changing may happen outside, but always with the child's comfort as a priority.
- All staff ensure that nappy changing is relaxed and a time to promote independence.
- Children are encouraged to take an interest in using the toilet and be allowed to go whenever they wish.
- They are encouraged to wash their hands and have soap and towels to hand.
- All staff are gentle when changing; they avoid pulling faces and making negative comment about 'nappy contents'.
- Nappies and pull-ups are disposed of hygienically. All nappies, pull-ups and wipes are bagged and put in the appropriate bins. The bins are emptied daily in the setting and more regularly if required. Any soiled clothing is bagged and given back to the parents.
- On occasions, all children may need support and encouragement with toileting. Staff may also need to refer to this policy in dealing with accidents where children have not got to the toilet in time or when they have not been able to manage by themselves.
- As with nappy changing, when helping with toileting, staff are always in sight and/or hearing of another member of staff.
- Key workers are responsible for checking nappies and recording when a nappy change has been done for reporting to parents at the end of the day. NB If young

children are left in wet or soiled nappies/pull-ups in the setting this may constitute neglect and will be a disciplinary matter.

- If a Key Person is absent, the Nursery Manager ensures that a substitute staff member well known to the child has the responsibility for nappy checking and changing.

Disposal of Hygiene Waste

- On admissions forms parents disclose whether or not children are toilet trained. If the Nursery Management predicts on this basis that more than 7kg hygiene waste will be produced on the premises in a given collection interval, then the Local Council will be contacted and arrangements made for the segregation of this waste and its separate collection.

Toilet Training

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgmental concern of adults. We encourage children to become independent in their toileting and we support families towards this end, unless there are medical or other developmental reasons why this may not be appropriate at the time.

Natural Nurture is encouraging and sensitive towards children as they learn these skills we support parents in helping children to use a potty or toilet, following techniques and routines used at home to make the child more comfortable.

We make necessary adjustments to our provision and hygiene practice in order to accommodate children who are not yet toilet trained.

This policy was adopted at a meeting of The Natural Nurture Nursery Management Committee held on the 3rd March 2016.